



San Diego Unified School District
Finance Division
Financial Planning, Monitoring and Accountability
2020-21 SCHOOL SITE COUNCIL/DISTRICT ADVISORY COUNCIL TIMELINE GUIDE

August/September	October	November	December	January
<p style="text-align: center;"><u>DAC Meeting: 9/16/2020</u> Executive Meeting: 9/2/2020</p> <ul style="list-style-type: none"> • District Initiative Updates • 2020-21 DAC Election Committee • UCP Presentation • Learning Continuity Plan Presentation • Title I Budget and Title I Decrement <p>Administrative Circulars: SSC Training/Rosters Categorical Expenditures Site Title I Requirements SPSA Modifications</p> <p>Training: SSC/DAC Timeline</p>	<p style="text-align: center;"><u>DAC Meeting: 10/21/2020</u> Executive Meeting: 10/7/2020</p> <ul style="list-style-type: none"> • 2020-21 DAC Executive Board Nominations • DAC Bylaws • Title I Programs/Consultation • 2019-20 Title I Site Budget Balance Report • Learning Continuity Plan Update • Greene Act Presentation • Budget 101 Presentation • Summer School 2019-20 Data <p>Training: How to Navigate Sandi.net (ongoing)</p>	<p style="text-align: center;"><u>DAC Meeting: 11/18/2020</u> Executive Meeting: 11/4/2020</p> <ul style="list-style-type: none"> • 2020-21 DAC Executive Board Elections • Title I Budget Balances from preceding Fiscal Year • Consultation of Title I Programs and Ranking • Learning Continuity Plan Update • Parent Survey Update <p>Training: The SPSA and the Learning Continuity Plan</p>	<p style="text-align: center;"><u>DAC Meeting: 12/16/2020</u> Executive Meeting: 12/2/2020</p> <ul style="list-style-type: none"> • Consultation of Title I Programs and Ranking Continues • District Projects Updates • Learning Continuity Plan Update • Accountability Progress Report/California Dashboard • DAC Report to Board of Education <p>Training: SPSA Goals</p>	<p style="text-align: center;"><u>DAC Meeting: 1/20/2021</u> Executive Meeting: 1/6/2021</p> <ul style="list-style-type: none"> • Consultation of Title I Ranking/Budget Continues • State of the Budget • Learning Continuity Plan Update • DAC Report to Board of Education • Board Approval of Title I Ranking <p>Administrative Circulars: SPSA Modifications</p> <p>Training: Preparing for the 2021-22 SPSA</p>
<p style="text-align: center;"><u>SSC</u></p> <ul style="list-style-type: none"> • Call for nominations/SSC Elections • Conduct SSC Elections • Conduct Annual Title I Parent Meeting <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Review Assessment Data • Prepare for SSC review/approval: <ul style="list-style-type: none"> • 2020-21 SPSA • Bylaws • Parent and Family Engagement Policy • School Parent Compact <p>Training: SSC Elections</p>	<p style="text-align: center;"><u>SSC</u></p> <ul style="list-style-type: none"> • Site Safety Plans <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Review Assessment Data • Prepare for SSC review/approval: <ul style="list-style-type: none"> • 2020-21 SPSA • Bylaws • Parent and Family Engagement Policy • School Parent Compact <p>Training: SSC Roles and Responsibilities</p> <p>Due 10/5/2020: SSC Roster Due 10/5/2020: 2020-21 SPSA Due 10/30/2020:</p> <ul style="list-style-type: none"> • SSC Agenda/Minutes (New member documentation) • SSC Bylaws and TI Parent Meeting Verification Form 	<p style="text-align: center;"><u>SSC</u></p> <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Modify or eliminate ineffective activities • Identify obstacles • Examining categorical budget expenditures • Review Assessment Data • Review and revise SPSA as necessary 	<p style="text-align: center;"><u>SSC</u></p> <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Modify or eliminate ineffective activities • Identify obstacles • Examining categorical budget expenditures • Review Assessment Data • Review and revise SPSA as necessary 	<p style="text-align: center;"><u>SSC</u></p> <ul style="list-style-type: none"> • Conduct SPSA Assessment and Evaluation • Check status of salary transfers and make budget adjustments, if necessary <p><u>Next FY SPSA Development</u></p> <ul style="list-style-type: none"> • Identify priorities, meet with stakeholder groups • Discuss and prioritize changes for next year • Review tentative budget allocations for next year • Conduct SPSA Assessment and Evaluation <p>Training: SBB (for Principals)</p>



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February	March	April	May	June/July
<p><u>DAC Meeting: 2/17/2021</u> Executive Meeting: 2/3/2021</p> <ul style="list-style-type: none"> • Board Approval of Title I Ranking • Title I Programs • Learning Continuity Plan Update • Consultation for Title I Programs • Annual District Family Engagement Policy Review Begins <p>Training: What SSCs Need to Review</p>	<p><u>DAC Meeting: 3/17/2021</u> Executive Meeting: 3/3/2021</p> <ul style="list-style-type: none"> • DAC Budget Update • District Projects Update • Annual District Family Engagement Policy Review • Learning Continuity Plan Update <p>Training: Preparing for Year End Spending Deadlines</p>	<p><u>DAC Meeting: 4/21/2021</u> Executive Meeting: 4/7/2021</p> <ul style="list-style-type: none"> • Learning Continuity Plan Update • Categorical/Spending Deadlines • Annual District Family Engagement Policy Review <p>Training: Year End Spending Preparation</p>	<p><u>DAC Meeting: 5/19/2021</u> Executive Meeting: 5/5/21</p> <ul style="list-style-type: none"> • Learning Continuity Plan Update • Annual District Family Engagement Policy Review <p>Training: Staying On Track for Next Year</p>	<p><u>DAC Meeting: 6/9/2021</u> Executive Meeting: 6/2/2021</p> <ul style="list-style-type: none"> • Learning Continuity Plan Update • District Projects Update • End of Year Awards: School Achievement and Attendance <p>Training: Staying On Track for Next Year</p>
<p style="text-align: center;"><u>SSC</u></p> <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Modify or eliminate ineffective activities • Identify obstacles • Examining categorical budget expenditures • Review Assessment Data • Review and revise SPSA as necessary <p>• <u>Next FY SPSA Development</u></p> <ul style="list-style-type: none"> • Identify priorities, meet with community groups • Discuss and prioritize changes for next year • Review tentative budget allocations for next year • Set goals based on student data • Complete Categorical Budgets and SPSA • Review/approve 2021-22 Family Engagement Policy AND the School Parent Compact 	<p style="text-align: center;"><u>SSC</u></p> <ul style="list-style-type: none"> • Review 2020-21 categorical balances and expenditures in preparation for year- end deadlines • Review/approve 2021-22 Family Engagement Policy AND the School Parent Compact <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Modify or eliminate ineffective activities • Identify obstacles • Examining categorical budget expenditures • Review Assessment Data • Review and revise SPSA as necessary 	<p style="text-align: center;"><u>SSC</u></p> <ul style="list-style-type: none"> • Review 2020-21 categorical balances and expenditures in preparation for year- end deadlines <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Modify or eliminate ineffective activities • Identify obstacles • Examining categorical budget expenditures • Review Assessment Data • Review and revise SPSA as necessary 	<p style="text-align: center;"><u>SSC</u></p> <ul style="list-style-type: none"> • Review 2020-21 categorical balances and expenditures in preparation for year- end deadlines • Optional - Preliminary call for nominations for next year's SSC elections <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Modify or eliminate ineffective activities • Identify obstacles • Examining categorical budget expenditures • Review Assessment Data • Review and revise SPSA as necessary 	<p style="text-align: center;"><u>SSC</u></p> <ul style="list-style-type: none"> • Review 2020-21 categorical balances and expenditures in preparation for year- end deadlines • Optional - Preliminary call for nominations for next year's SSC elections <p><u>Monitor SPSA implementation</u></p> <ul style="list-style-type: none"> • Modify or eliminate ineffective activities • Identify obstacles • Examining categorical budget expenditures • Review Assessment Data • Review and revise SPSA as necessary