

INFORMATION CIRCULAR NO. 511

Office of the Chief Business Officer

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: January 12, 2021
To: All Employees
Subject: MILEAGE REIMBURSEMENT RATE - 2021
**Department and/or
Persons Concerned:** All Employees

Brief Explanation:

Effective January 1, 2021, the Internal Revenue Service standard mileage reimbursement rate will decrease to 56.0 cents per mile. In agreement with the employee union contracts and the past practice of the district, the district mileage reimbursement rate for district business travel will also decrease to 56.0 cents per mile, effective January 1, 2021.

Reimbursable district mileage does **not** include commuting between home and workplace location(s), even during remote working periods. Questions concerning this circular should be referred to Sherrie Shumaker, Accounts Payable Manager at (619) 725-7756.

Jodie Macalos
Controller

APPROVED:

Gamy Rayburn
Interim Executive Director, Finance

JM:tt
Distribution: List G