

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 16, 2013

To: Principals, Division and Department Heads, Child Development Center Administrators, Plant Operation Supervisors, and Building Services Supervisors

Subject: LAW ENFORCEMENT AND SAFE SCHOOL TRAINING AT DISTRICT FACILITIES

Department and/or Persons Concerned: Comprehensive and Atypical School Site Administrators, and District Administrative Site Managers

Due Date: Ongoing

Reference: AP 5000 and Comprehensive Safe School Planning.

Action Requested: Complete Requested Actions and forward information to School Police Services.

Brief Explanation: Effective immediately, all law enforcement type training, safe school presentation and meetings, must be first routed through School Police to ensure adherence to District procedures.

In addition to our own School Police Department, our district has always benefited from outside law enforcement agencies (especially the San Diego Police Department) providing various types of legal and safety trainings to our students, staff, and parents. Ensuring school safes is a regional effort that is continuously improved by the diversity of those willing to share a specific expertise.

However, sometimes these outside public safety entities are not well-educated about our administrative procedures, nor are they versed in the fluid differences that exist throughout our vast district.

Effective immediately, if any principal or site administrator desires to have an outside law enforcement agency provide any training to our students and/or staff, they must first work with School Police to ensure the curriculum complies with SDUSD procedures.

Administrative Procedure 5000 d. reads:

Principal/site administrator is responsible for performing all functions necessary to ensure the safety and security of the site under their control with the assistance of school police services staff as needed.

This mandate is not intended to dissuade any public safety agency from presenting before our students and staff. The purpose is simply to ensure a consistent message is delivered that aligns with the best interests of our district.

Rueben Littlejohn
Chief of Police

APPROVED:

A handwritten signature in black ink, appearing to read "Phil Stover", with a stylized flourish at the end.

Phil Stover
Deputy Superintendent of Business

PS:RL:jm

Distribution: Lists A, B, C, D, E, F, and I