

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: March 18, 2016

To: Elementary, Middle/Junior, and Senior High School Principals

Subject: CALIFORNIA HEALTHY KIDS SURVEY

**Department and/or
Persons Concerned:** Principals

Due Date: March 21 or 23, 2016 (Site Coordinator Training)
April 4-May 27, 2016 (Surveys)

Reference: None

Action Requested: Designate Point of Contact to Attend Site Coordinator Training;
Complete CHKS Surveys

Brief Explanation:

As part of our Local Control Accountability Plan, we are required to complete the California Healthy Kids Survey (CHKS). The CHKS includes a student and staff instrument.

The surveys are anonymous. In the Point Loma Cluster, grade four students will participate. In the remaining school clusters, grade five students will participate. Active parent/guardian consent on behalf of each elementary grade student is required. A letter will be sent to parents, requesting permission for their students to participate.

At Grades 7, 9, and 11, the passive consent is item number 30 on the 2015-2016 Student Enrollment Form. Please obtain this list from PowerSchool in preparation for the CHKS administration.

The CHKS surveys students statewide and covers topics related to alcohol, tobacco, drugs, bullying, and other health issues such as school climate and student resiliency. The survey will be administered from April 4-May 27, 2016. The survey will assist schools in: (1) preventing youth health-risk behaviors; (2) promoting positive youth development; and (3) fostering positive school climates.

Your site will receive a copy of each survey for parents to review. The Counseling and Guidance Department staff will coordinate this online survey administration.

Trainings for site coordinators will be conducted on the following dates:

Meeting	Date	Time	Location	SRN for ERO
Elementary	March 21, 2016	1:30-3 p.m.	Ballard Parent Center Auditorium	537203212016
Secondary	March 23, 2016	2:30-4 p.m.	SDCOE, Room 401	537203232016

You may register for this meeting at www.sandiegounified.org/ero, or call (619) 725-7234 and leave your name, employee ID and date you wish to attend.

Please complete the attached CHKS Point of Contact Form and return it to the Counseling and Guidance Department, Education Center, Room 1151.

Questions may be directed to Melissa Janak at (619) 725-7330 or mjanak@sandi.net. Thank you for your assistance.

Melissa A. Janak
Director
Counseling and Guidance Department

APPROVED:



Linda Trousdale
Executive Director, Student Services (TOC)

MAJ:gw

Attachments (2)

Distribution: Lists A, B, D, E, F and I



Melissa A. Janak
 Director
 Counseling and Guidance Department
 Phone: (619) 725-7234
 Fax: (619) 725-7319

**POINT OF CONTACT FORM
 California Healthy Kids Survey (CHKS)
 2015-2016 School Year**

The CHKS provides longitudinal School Climate and Safety data for the District. In addition, sites will have access to school specific reports for the fourth time. Please complete and return this form by March 25, 2016.

School: _____

The designated CHKS Point of Contact for your site will be:

Name	Position
Phone # (Please include extension)	E-mail

Please indicate in which classrooms the CHKS data will be collected:

Period			Subject	Teacher Name	# of Students
7 <input type="checkbox"/>	9 <input checked="" type="checkbox"/>	11 <input type="checkbox"/>	1, 2, 4	English 1,2	Parker 92
7 <input type="checkbox"/>	9 <input type="checkbox"/>	11 <input type="checkbox"/>			
7 <input type="checkbox"/>	9 <input type="checkbox"/>	11 <input type="checkbox"/>			
7 <input type="checkbox"/>	9 <input type="checkbox"/>	11 <input type="checkbox"/>			
7 <input type="checkbox"/>	9 <input type="checkbox"/>	11 <input type="checkbox"/>			
7 <input type="checkbox"/>	9 <input type="checkbox"/>	11 <input type="checkbox"/>			
7 <input type="checkbox"/>	9 <input type="checkbox"/>	11 <input type="checkbox"/>			
7 <input type="checkbox"/>	9 <input type="checkbox"/>	11 <input type="checkbox"/>			
7 <input type="checkbox"/>	9 <input type="checkbox"/>	11 <input type="checkbox"/>			

Print Name	Principal's Signature	Date
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Please return this form to:
 Ginny Williams
 Email: gwilliams2@sandi.net
 Fax: (619) 725-7234



Melissa A. Janak
 Director
 Counseling and Guidance Department
 Phone: (619) 725-7234
 Fax: (619) 725-7319

**POINT OF CONTACT FORM
 California Healthy Kids Survey (CHKS)
 2015-2016 School Year**

The CHKS provides longitudinal School Climate and Safety data for the District. In addition, sites will have access to school specific reports for the first time. Please complete and return this form by March 25, 2016.

School: _____

The designated CHKS Point of Contact for your site will be:

Name	Position
Phone # (Please include extension)	E-mail

Please indicate in which classrooms the CHKS data will be collected:

Grade 4 (Point Loma Cluster)	Grade 5	Teacher	# of Students
4 <input type="checkbox"/>	5 <input checked="" type="checkbox"/>	Parker	92
4 <input type="checkbox"/>	5 <input type="checkbox"/>		
4 <input type="checkbox"/>	5 <input type="checkbox"/>		
4 <input type="checkbox"/>	5 <input type="checkbox"/>		
4 <input type="checkbox"/>	5 <input type="checkbox"/>		
4 <input type="checkbox"/>	5 <input type="checkbox"/>		
4 <input type="checkbox"/>	5 <input type="checkbox"/>		
4 <input type="checkbox"/>	5 <input type="checkbox"/>		
4 <input type="checkbox"/>	5 <input type="checkbox"/>		

Print Name	Principal's Signature	Date
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