

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: April 28, 2016
To: All Monthly Certificated and Classified Employees
Subject: DISTRIBUTION OF PAY WARRANTS FOR JUNE 2016
**Department and/or
Persons Concerned:** All Monthly Certificated and Classified Employees
Reference: None

Brief Explanation:

PAY DATE: June pay warrants for **ALL** monthly certificated and classified employees will be payable on **June 30, 2016**.

YEAR-ROUND SCHOOLS, OPEN DEPARTMENTS, AND CHILD DEVELOPMENT CENTERS: Monthly certificated and classified employees--June pay warrants will be distributed at the work sites in the regular manner on June 30, 2016. Special handling will not be available.

CLOSED SITES: Monthly certificated and classified employees--All warrants for closed sites will be placed in the U.S. Mail on June 29, 2016.
Counter pick-up will not be available.

APPROVED:



Jenny Salkeld
Chief Financial Officer

JS:vb

Distribution: Lists G