

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: August 8, 2017

To: All School Principals, Child Development Center Administrators, Division and Department Heads

Subject: **MANDATORY POSTING REQUIREMENTS**

Department and/or Persons Concerned: School Principals, Child Development Center Administrators, Division and Department Heads, Supervisors, Managers and Secretaries

Due Date: Immediately

Action Requested: Print and post new revised attached mandated posters

Brief Explanation:

State law requires that California employers conspicuously display the mandatory posters at site central locations frequented by staff and where their employees can read them. Please replace the old version with the updated version *immediately*. Failure to comply may result in state-imposed monetary penalties to the site!

- 1) *California Law Prohibits Workplace Discrimination and Harassment (Rev. 5/17, 2 pgs.)*
- 2) *Employee Rights – Employee Polygraph Protection Act (Rev. 7/17, 1 pg.)*
- 3) *Family Care and Medical Leave (CFRA LEAVE) and Pregnancy Disability Leave (Rev. 5/17, 1 pg.)*
- 4) *Employee Rights – Under the Family and Medical Leave Act (Rev. 4/16, 1 pg.)*
- 5) *Your Rights Under USERRA (Rev. 4/17, 1 pg.)*

Please remove existing posters and replace with these current editions. If you have any questions please call (858) 627-7345.

Ashley K. Fenton
Manager, Insurance & Risk Services
Risk Management

APPROVED:



Andra Donovan
General Counsel
Legal Services Division

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