



Risk Management Department  
P - 858.627.7352  
F - 858.627.7353

May 7, 2018

Dear:

RE: NO REASONABLE ASSURANCE

As required by Section 1253.3 of the Unemployment Insurance Code, this is your official notice that the San Diego Unified School District is **not** providing you with reasonable assurance of returning to work with the district in the 2018 – 2019 school year.

Accordingly, you should file an unemployment insurance claim with the Employment Development Department (EDD) at the close of this school year or term. A claim can be filed by calling the EDD at 1-800-300-5616.

When you file a claim, your employer's name and address is:

**San Diego Unified School District  
4100 Normal Street  
San Diego, CA 92103-2682**

Sincerely,

A handwritten signature in black ink, appearing to read "Lawrence Luna Jr.", with a stylized flourish at the end.

Lawrence Luna Jr.  
Risk Management Specialist