



Alternative Site Verification of Fulfillment of Graduation Requirements

SECTION I (Complete and submit to Office of Secondary Schools upon student enrollment)

Site: \_\_\_\_\_ Enrollment Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student's Home School: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_

Name (Administrator/Counselor): \_\_\_\_\_ Signature: \_\_\_\_\_

Request for a Diploma: Yes [ ] No [ ] Request for a Certificate of Completion: Yes [ ] No [ ]

SECTION II (To be completed and returned to alternative site by Office of Secondary Schools – only for diploma request)

Credits earned: Completed (✓), or In Progress (IP)

6 Credits: World History 1,2 \_\_\_\_\_ US History 1,2 \_\_\_\_\_ Govt. \_\_\_\_\_ Econ \_\_\_\_\_

8 Credits: English 1,2 \_\_\_\_\_ English 3,4 \_\_\_\_\_ AmLit 1 \_\_\_\_\_ AmLit 2 \_\_\_\_\_ Sr. English 1 \_\_\_\_\_ Sr. English 2 \_\_\_\_\_ - Course taken: \_\_\_\_\_

6 Credits: Integ.Math I A-B (Alg) \_\_\_\_\_ Integ.Math II A-B (Geom) \_\_\_\_\_ Integ.Math III A-B (Int.Alg) \_\_\_\_\_ Other Math: \_\_\_\_\_

6 Credits: Biology 1,2 \_\_\_\_\_ Chemistry 1,2 \_\_\_\_\_ Physics 1,2 \_\_\_\_\_ Earth Science 1,2 \_\_\_\_\_ Other Science: \_\_\_\_\_

4 Credits: Language Other Than English \_\_\_\_\_ Language taken: \_\_\_\_\_ LOTE Certification: \_\_\_\_\_

2 Credits: Visual and Performing Arts \_\_\_\_\_ 4 Credits: Physical Education \_\_\_\_\_ FitnessGram® completed \_\_\_\_\_

GPA: \_\_\_\_\_ Total Number of Credits Earned to Date: \_\_\_\_\_

Courses that student must complete in order to graduate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OSS Counselor: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The transcript of the student named above has been reviewed by the Office of Secondary Schools. The student is:  
\_\_\_\_\_ Eligible to Graduate (if all courses required are completed)  
\_\_\_\_\_ NOT Eligible to Graduate

SECTION III (To be completed by alternative site after student has met all SDUSD graduation requirements. Submit to Office of Secondary Schools, Veronica Ortega @ vortega1@sandi.net.)

The student named above has completed the required coursework in order to graduate from his/her home school site.

Student's Home School: \_\_\_\_\_ Completed all graduation requirements: Yes [ ] No [ ]

Name (Alternative Site Administrator): \_\_\_\_\_ Signature: \_\_\_\_\_

NOTE: Once received by OSS, home site registrar will be notified to release diploma to student.