



CHANGE IN PREPARATION & ENRICHMENT

SUBJECT EMPHASIS REQUEST FORM



SCHOOL INFORMATION

School

PROPOSED CHANGE IN PREPARATION & ENRICHMENT SUBJECT EMPHASIS

2018-2019 Subject Emphasis | 2019-2020 Subject Emphasis

SITE GOVERNANCE TEAM (SGT) DECISION-MAKING

Date SGT approved change in subject emphasis. | Date SGT approved elimination of existing position.

Was the affected preparation & enrichment teacher afforded the opportunity to present his/her views and participate in the discussion prior to the final decisions of the Governance Team? (See SDUSD-SDEA Collective Negotiations Agreement, Sections 8.6.3 and 24.5.)

Yes No

SIGNATURES

The undersigned people agree that the content of this request is accurate.

Table with 2 columns: Name, Signature & Date. Rows for Principal, SDEA Representative, Site Governance Team Chair, and Affected Teacher.

This form must be submitted to the SDUSD-SDEA Preparation & Enrichment Committee by

February 1, 2019.

Fax to both: *SDUSD Human Resources, ATTN: Preparation Time Committee (619) 725-8074

*SDEA, ATTN: Preparation Time Committee (619) 282-7659