

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 1, 2016

To: All School Principals, Division and Department Heads

Subject: DESIGNATION OF SITE GIFTED AND TALENTED SITE TEAM LEADER
AND PARENT DISTRICT ADVISORY COUNCIL MEMBER

**Department and/or
Persons Concerned:** Principals and Vice Principals

Due Date: September 9, 2016

Reference: None

Action Requested: Complete and return the attached form.

Brief Explanation:

We ask that you complete and return the attached form designating your site GATE Team Leader and site GATE DAC Representative to our office by September 9, 2016. Our goal is to ensure that site staff members who provide services related to Gifted and Talented programming receive communications from the GATE Office regarding training and resources to support your site's compliance with GATE program requirements.

Our intent is to identify the person at each site who, regardless of position title, handles any aspect of GATE education, compliance services, support, and assessment. We will include all such persons on our GATE educator listserv and invite them to all available training and professional development opportunities over the course of the school year.

One GATE District Advisory Committee (GATE DAC) Representative is invited to attend the monthly GATE DAC Meetings. This parent will communicate information gained to your GATE parent community and act as your site's one vote in GATE DAC matters. Should your GATE DAC Representative be unable to attend a meeting, a name as an alternate is also requested to represent/vote on your school site's behalf. Both the GATE DAC Representative and the alternate will be added to the official GATE DAC sign-in sheet in addition to the GATE DAC listserv so that they may receive information about upcoming meetings and handouts provided at GATE DAC meetings.

Please submit the completed GATE Site Information form to the GATE Office, attn.: April Dorman, GATE Office, Hawthorne Elementary School, Conference Room 2, 4750 Lehrer Dr., San Diego, CA 92117. You can email the form to adorman@sandi.net.

APPROVED:



Jim Solo
Executive Director
Office of Leadership and Learning

Attachments (2)

Distribution: Lists A, D, E, and F

2016-17 GATE Site Information

Due: September 9, 2016

SCHOOL:		PRINCIPAL:	
SITE Contacts:			
Administrator in charge of GATE:	School Phone and Extension:	Email:	
GATE Team Leader Expert: Appoint an experienced, GATE certified teacher who will support staff and parents regarding instructional and social/emotional needs of GATE students and inform the school community of professional development and other activities offered by the GATE Office.			
Name:	School Phone and Extension:	Email:	
GATE District Advisory Committee Representative (GATE DAC): Select a parent representative who will attend a monthly meeting on Monday nights and communicate knowledge and information gained at meetings to the GATE parent community at your site. Your site has one vote on the GATE DAC which is cast through your site representative. Select an alternate representative should the first be unable to attend.			
Name of Parent Representative:	Phone Number:	Email:	
Name of Alternate Parent Representative:	Phone Number:	Email:	
Principal's Signature:			Date:

PLEASE RETURN THIS FORM ON OR BEFORE SEPTEMBER 9, 2016 TO:

GATE Office • Hawthorne Elementary School • Conference Room 2
Email: adorman@sandi.net

2015-2016 GATE DAC Meeting Schedule

All meetings are held on the second Monday of the month
at the Ballard Parent Center Auditorium from 6:30 p.m. – 8:00 p.m.

September 12, 2016

October 10, 2016

November 14, 2016

December 12, 2016 (Steering Committee – all welcome)

January 19, 2017 (Location to be determined)

February 13, 2017

March 12, 2017

April 10, 2017

May 8, 2017

June 12, 2017 (Steering Committee – all welcome)

Childcare and translation services are provided for GATE DAC meetings, except for the meetings on
December 12, 2016 and June 12, 2017.