

CAC Executive Board Meeting Minutes

March 26, 2015

Call to order 6:30pm

Present – Mina Kern, Terry Bobryk-Ozaki, Moira Allbritton, Raylene Dickinson, Christy Scadden. Absent – Caroline Kelner. Guest Michelle Crisci.

Quorum established.

Christy motions to table district budget presentation until April's Exec Board meeting; Raylene seconds. Ayes: 4, Nay: 0, Abstain: 0. Motion carries.

Raylene motions to approve Feb meeting minutes; Christy seconds. Ayes: 4, Nay: 0, Abstain: 0. Motion carries.

April's meeting topic will be on transition services to age 22 -what does that look like, Individual Transition Plans (ITPs), and disability services at the university level. Presenters will be Georgina Barajas Aguirre, PRT, and the 504 coordinator at UCSD.

Chair Report:

Sonia reports directly to Cindy now. Cathie Whitely is retiring this year.

1) Chair and Vice-Chair met with Sonia on March 19. Amy Perez, TRACE program manager, gave a short update on data we had requested. This data included schools that had students being funded by the Workability grant (for 2013-14), the dollar amount each school disbursed to those students, and the total number of students working under the grant at that specific school site. Data was also provided for the 2014-15 school year: schools, STWTA – school to work transition assistant assigned to that school, and Workability dollars that had been assigned based on projected student enrollment in the program. The Workability grant does not provide for 1:1 support, the day-to-day falls to the school site. Chair referred to, and forwarded to Sonia, the April 16, 2011 TIGER team recommendations for Special Education and requested that a formal audit be done on the TRACE program. The audit was initially recommended by the Tiger team and then endorsed by this CAC Exec Board. Chair and VC will try to meet with the Board members before the May 12 presentation.

2) Sonia has discussed the letter from the SDUSD Nursing and Wellness dept concerning the potential for denial of a student with disabilities (SWD) to go on a field trip because of medical needs with dept head Michelle Bell. Michelle is working on rephrasing the language; school sites need to give the RN dept enough notice to provide staffing if needed. This update will be done by the end of the year. Chair asked Sonia to inform the CAC when the updated letter is ready.

4) Marston/Marshall tracking – Marston is still sending out forms to incoming parents that read “only students performing at grade level are eligible for elective classes.” This exact same issue was brought up last year. Sonia has brought this to the attention of Jim Solo, and will be including Area Supt Sofia

Freire. Sonia will be going out to Marshall, and was bringing it up to the Instructional Cabinet. Chair asked Sonia to report out on this at the CAC April general meeting.

Standing committee

Bylaws is meeting before the April general meeting at 6pm. Membership too. Outreach – working on Above & Beyond awards.

Disproportionality – Christy was only parent and advisory rep there. Joe is no longer in charge of the group, Sonia is. There are still quite a number of schools still disproportionate, but not the district as a whole. The district was going to start pilot program, for English learners and emotionally disturbed students, for up to 12 schools. But there are only four schools actually in the pilot program. Forms used to be embedded in Response to Intervention (RTI) process, but that is now gone. There is no plan. Suggest disproportionality committee should talk to all advisory groups; explain pilot program, and what process looks like.

Public input:

Parent was told that instructional minutes start counting as soon as the SWD is on campus, thus allowing for staff to get the SWD on the bus before the final bell sounds. What is the definition of instructional time? Suggest public records request for Zpass times of SWD at Bay Park, PB middle, Fletcher at least. Take straw poll at April meeting of parents that have experienced similar, then ask for action item. Exec Board discusses this as discrimination issue.

CBI (community based instruction) is being offered to sixth grade students, preparing them for TRACE already. There are no transition services available.

Raylene motions to adjourn; Terry seconds.

Adjourned at 7:24pm

CAC ECSE ad-hoc meeting to directly follow; those meeting minutes are attached.