

CAC Executive Board Meeting Minutes

December (Special Meeting)

December 4, 2014

Call to order at 6:38pm

Present – Mina Kern, Moira Allbritton, Raylene Dickinson, Caroline Kelner, Christy Scadden. Guest – Brook Markley. Absent – Terry Bobryk-Ozaki.

Note: This special meeting was called because the regularly scheduled CAC Exec Board on November 20th had to be cancelled to due lack of attendance.

Christy motions to approve Oct meeting minutes; Raylene seconds. Ayes: 3, Nay: 0, Abstain: 1. Motion carries.

December meeting – Supt Marten will speak at 6:30; a reception will be held at 6, at Ballard.

Chair report: #1 - On November 13th, Chair and Vice Chair met with Supt Marten. Chair reported to the Supt that this committee feels disenfranchised because of issues like the La Jolla MOU, SDEA/SDUSD collective bargaining negotiations, and lack of leadership in the Spec Ed Dept. Chair asked Supt Marten to discuss the state of the district in relation to Special Education – where we are, where we're going, and how are we going to get there.

#2 - On November 11th, Chair and Vice-Chair had their monthly meeting with Sonia Picos. Chair requested that 2 robo calls about the December CAC general meeting go out, to make sure that there was adequate time for translation service requests to be filled (Swahili had been requested for the November meeting, but that request came in too late. The only in-house translators are in Spanish and Vietnamese, all others are contracted out). Sonia agreed and the calls were scheduled for Dec 1st and 8th; to date those reminder phone calls had not been made. –May consider contacting Linda Zintz, Communications Director, next time.

#3 – ESY forms are being changed to include a return address. Also, an email with the survey attached is going out through Connect-Ed to all parents of students with IEPs, whether they attended ESY or not. There is an issue with getting the software to filter correctly, so it's either all or nothing.

#4 – The Spec Ed Dept response to the A-G graduation requirements and whether SWD are impacted more than other student groups. Of the 662 total SWD, only 162 are on track to graduate in 2016. 35 are 1 class shy, the rest are 2+ classes off. For the 2099 GATE students, 1702 are on track (82%). Follow-up - ask if the SWD #'s include option 2 diploma.

#5 – CAC general meeting presentation topics were altered. January will be on Resolution Options with a rep from the QA Dept, Ombudsperson, and Due Process. March will be changed to A-G requirements (what it is, achievement gap, different high school diploma options). – Request Richard Miller if Lora can't make it, and whoever is over-seeing ADR. Suggestion that Chair start emailing Joe with the issues

dealing with the Special Ed Dept (ie UDL presentation). Request someone from outside Spec Ed Dept for A-G presentation. Request that June presentation also include CAC 101.

#6 – Workability grants, work incentive, transition partnership program. We are waiting for response from Amy Perez on the following: How many kids are served under these grants at school sites? Sonia will invite Amy to our next monthly meeting.

#7 – On Monday, December 1st, Chair attended the State of the District address given by both Pres Beiser and Supt Marten. 5 visions were discussed; student achievement, strong bond with the community, build professional learning communities, technology, and school reform. Pres Beiser thanked the PTA twice, the DAC (and specifically Amy Redding, whom he just beat for reelection), and the ASB. Supt Marten did address SWD needing access to A-G courses, world languages, and increase functional curriculum. She also brought up the ECSE parent support groups, and surveys, and also the attendance of staff at “advisory committee meetings” (both straight from the Chair’s BoE report in October). The CAC was never named outright, only the general advisory committee term was used.

Calendar Committee voted to not seek further parent input regarding change in calendar dates. The CAC rep advised against that. District decided to do a phone poll of parents, but did so over Thanksgiving break.

Standing Committee – Bylaws – proposed several changes regarding definition of “parent” and make-up of committee. Standing Rules need to be suspended and reviewed by Exec Board. Request that Chair ask that every site should send a representative to the CAC, just like the other advisory committees. Caroline motions to send bylaw recommendations back to the standing committee, Moira seconds. Aye: 3, Nay: 1, Abstain: 0. Motion carries.

Outreach – IEP Day Sat Feb 28th, want district to fund the fee for a table and arrange it. Chair will ask about that. Members would sign up for shifts during workshops, send a signup sheet in Jan, remind at Feb meeting. Chair to request a banner from the communications dept (similar to DAC at Ballard). 3rd sheet added to brochure with meeting information for IEP Day. Above & Beyond Awards - Feb 12th nominations, March 12 publicity, April 6-13 for rating, April 23rd vetted. Translated into Spanish this year, and translator for rating meeting. Also needed is an official donor solicitation letter.

Membership – resolved staff member classification issue. Membership Chair was not given any direction from former Chair. Suggested she email Kristen for more info. Focusing on getting a SWD, Chair will ask Sonia for a way to reach out to SWD that might be interested.

Open Forum - Dec 9th is first reading of LEA plan on Board Docs. CAC was not notified.

Christy motions to adjourn, Raylene seconds.

Adjourn 8:27pm