

**CAC
Community Advisory Committee
For Special Education**

**Advising the Board of Education
San Diego Unified School District**

General Membership Meeting Minutes

Date: June 11, 2015
Time: 7:00 – 9:00 pm
Location: Ballard Center Auditorium, 2375 Congress Street, San Diego, CA 92110

WELCOME & INTRODUCTIONS:

Called to order at 7:16pm

Meeting called to order by the Chairperson, Mina Kern, welcomed attendees and introduced CAC members, district staff and administrators, and acknowledged parents. The Chair reviewed the agenda, meeting format and structure, membership procedures and process for providing public comment.

Presentation:

Intro to CAC by Mina Kern

Presentation covers a basic overview of the CAC and its role within the education system.

Topics for next year's meetings?

December – Superintendent

May – Above and Beyond awards

Manifest Determination – rates of expulsions and suspensions – by Bill

Public Testimony:

The CAC invites the public to address the Committee and District about topics of interest or concern regarding students with IEPs in SDUSD. We provide a form to document comments and facilitate CAC follow-up with the district on matters that impact students. Due to confidentiality, personal concerns will be addressed privately with designated district staff. District will make an effort to respond to general questions as appropriate and time allows.

Copies of public forum comments and questions for the meeting can be obtained from the Secretary or Chair.

SPECIAL EDUCATION PROGRAMS REPORT:

Cathy Whitley (Director):

1. New Organization Chart was approved recently – incomplete org chart posted online. Some of the new positions may be filled by old people. Anticipate that Sonia will get final approval for the final selections that will be made in a few weeks. The Org chart is still fluid as staff are assessed for the positions. There will be an administrator for each area. There will be increased support for Special Ed for each school. The hope is to be proactive and plan with the principals and increase collaboration. Also increase the accountability regarding students with disabilities. There are a few program managers who have not changed. The final one will be posted when it is completed in a few weeks.

2. Regarding moderate – severe classrooms and how they are being aligned district wide. Teacher allocations are started in Jan for the following year. We try even not knowing what the next year enrollment will be. In looking at the numbers for the last 5 years this district has had a declining

enrollment. As we look at enrollment Special Ed we are counting the students that are moving on from elementary to middle and middle to high and so forth. We even count the kids in juvenile hall and based on the enrollment and articulation figures we make projections. We had a few classrooms that had 7 to 10 students and now we have 2 students in those classrooms. Sometimes we had to close one class and make another one at another school. We have identified a few schools where we have to add another teacher back in. we make changes up until September. We cant move teachers after September by contract. Changes occur all thru summer all the way until the start of school so program managers don't take vacation during summer. Areas 1 and 2 Georgina, Areas 3 and 4 Julie Jones, Areas 5 and 6 Jim Woods temp replacement.

3. Are there any significant changes to the budget for next year and now the LCFF includes the Special Education department. On the back table you will find some colored handouts and the blue one is from special education and it was published in 2013 when the new funding model was published. On the pink sheet it lists the programs that are being retained and special ed is one of the programs that was retained with its current funding process. It is not tied to the new funding model. It is outlined in the same way it has always been. What makes it a part of the LCAP program? LCFF is a governor-approved program for schools for funding. LCAP is the process the districts must follow to document how they are going to use their funds and be accountable for what they are going to do and how they are going to involve parents and the community in the process. Every district must hold a number of meetings to get community and parents involved in the process. LCAP does involve special education. It is listed as a task and evidence in the LCAP. There are a lot of Special education students that are English language learners and also part of the foster system. A lot of the special education students have dual representation within the district. The budget will be presented at the end of the month during the board meeting. We can invite people from the accounting office to speak regarding the budget in regards to special education.

Question regarding SIA transition to TK and differences between classrooms between schools and the differences with enrichment opportunities.

CAC Business:

ROLL CALL/MEMBER ATTENDANCE:

Present: Mina Kern, Christy Scadden, Moira Albritton, Caroline Kelner, Julia Childs Andrews, Joyce Clark, Michelle Crisci, Raylene Dickinson, Susan Fanno, Megan Glynn, Kristin Gohlke, Ellen Herroon, Brook Markley, Teresa Michel, Maggie Offerman, Leticia Ruiz-Mylenek, Julia Stuart, Nancy Kirkman, Lynn Crossly, Norma Carolina Ruiz Vazquez.

Absent: Maria Corral, Connie Gearhart, Maria Riedel.

Ex-Officio: Cathie Whitley –Director of Special Education.

Quorum established.

Approve April 2015 CAC General meeting minutes – Action

Christy makes a motion and Julia seconds

16 – ayes; 0 – nays; 2 – abstentions. Motion carries.

Presentation Regarding Bylaws given by Mina Kern

Article XII (Definitions & Word Structure); Section 12.4 (n)

- "Parent" means a person having legal custody of a child currently enrolled in the SELPA; any adult pupil for whom no guardian or conservator has been appointed; a person acting in the place of a natural or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives. "Parent" also includes a parent surrogate; a foster parent if the authority of a parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with subsection (b) of Section 300.20 of Title 34 of the Code of Federal Regulations. "Parent" does not include the state or any political subdivision

of government [CA Ed. Code 56028]. “ Parents of Individuals With Exceptional Needs” means a parent of a child/student with a disability. A 'parent' who is a CAC member and is employed by SDUSD may ~~shall~~ be counted as a district employee ~~or parent-limited (not eligible for chair or vice chair position)~~ on rosters and for all other purposes including, but not limited to, voting and elected positions;

Motion to Approve Bill and second by Brook

No discussion

Vote: 15 ayes, 0 nays, 1 abstain. Motion carries.

Article IV Section 4.11

~~4.11.10 Two (2) parent-limited~~

Motion to approve Nancy motions and second by Maggie

Any discussion?

So we are increasing the total number up to 37? Yes, that is addressed next.

Vote: 15 ayes, 0 nays, 1 abstain. Motion carries.

Article IV 4.02

The maximum number of members shall be ~~35~~ 37.

Motion to approve by Bill and Julie seconds

No discussion.

15 ayes, 0 nays, 1 abstain. Motion carries.

Article IV of the constitution needs to be changed also.

The maximum number of members shall be ~~35~~ 37.

Megan motions to approve, Bill seconds.

No discussion.

15 ayes, 0 nays, 1 abstain. Motion carries.

Article IV; Section 4.11

4.11.05 ~~Two (2) pupils~~ One (1) student with disabilities;

4.11.06 ~~Two (2) adults~~ One (1) adult with disabilities;

Motion to approve by Bill; Brook seconds.

Have either of these categories ever been filled? Not to anyone's knowledge.

13 ayes, 0 nays, 3 abstain. Motion carries.

Article IV; Section 4.11

~~4.12.01 4.11.01 Nineteen (19)~~ Twenty-one (21) parents of children with exceptional needs;

Motion to approve by Julia, Brook seconds.

No discussion.

14 ayes, 0 nays, 2 abstain. Motion carries.

Chair Report:

On Tuesday, the Board of Education (BoE) adopted the 2016-2017 academic calendar with an August 29th start date. The BoE also adopted a new org chart for Special Education. There are now 4 program managers instead of 6, and 6 site special education administrators instead of 4. Cathie Whitley will discuss this more in-depth during her portion of our meeting tonight.

Chair has attended two district-wide assessment meetings, the most recent being earlier this evening. The group will be making recommendations to the Supt later this month regarding what specific tests to use to assess students (in addition to those that are state mandated). These are math, ELA tests that every student must take.

Two new members: Norma Carolina Ruiz Vazquez and Gloria Pacheco.

2015/16 CAC Exec Board meeting dates: Aug 27, Sept 24, Oct 22, Nov 19, Jan 28, Feb 25, March 24, April 28, May 26. All meeting times are from 6:30pm-8:30pm.

General meeting dates: Sept 10, Oct 8, Nov 12, Dec 10 **, Jan 14, Feb 11, March 10, April 14, May 12 **, June 9. All meeting times are from 7pm-9pm unless indicated by a **, those meetings will begin at 6:30pm.

This year all meetings will be held at the Ballard Center and will offer both Spanish translation and childcare as well.

Announcements:

None

Christy motions to adjourn; Ellen seconds.

Adjourn 8:25pm