Business and	Noninstructional	Operations
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EQUIPMENT

EQUIPMENT LOAN FORM

I assume the responsibility for the following district equipment:

Description

ID Number

School-related purpose: (Note: items are not for personal use)

I will return the above equipment to_____

(administrator or designee)

no later than ______. (date)

In borrowing the items listed above, I assume responsibility for any loss of or damage to the equipment or materials. If any items are damaged or lost, I will pay the cost of repairs or replacement.

Signed:_____

Date:

Approved:_____

Date:		

Exhibit version: July 25, 2017 Effective October 1, 2017 SAN DIEGO UNIFIED SCHOOL DISTRICT San Diego, California